

# Notice of Public Meeting

## Board of Museums and History

Wednesday, April 8, 2015  
9:00 a.m.

### Meeting Location

Nevada State Museum  
600 N. Carson Street  
Carson City, NV 89701

*Site is open and accessible to the public \*\**

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- Action may be taken on those items denoted "Action".
  - Items on this agenda may be taken in a different order than listed.
  - Two or more agenda items may be combined for consideration.
  - An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.
  - Public comment will be allowed after discussion of each action item on the agenda but before voting on the item. Because of time considerations, the period for public comment may be limited to 3 minutes at the discretion of the chair, and speakers are urged to avoid repetition of comments made by previous speakers.
  - Meetings are audio-recorded and transcribed as part of the public record. Speakers are asked to identify themselves before speaking.
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### **1. CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED**

### **2. ROLL CALL AND DETERMINATION OF QUORUM**

### **3. PUBLIC COMMENT**

Public comment is welcomed by the Board. A period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

### **4. ACCEPTANCE OF MINUTES (For Possible Action)**

A. December 12, 2014

### **5. CALENDAR FOR NEXT MEETINGS (For Possible Action)**

- A. June 19, 2015, 9:30am, Nevada State Museum, Las Vegas \*(consider venue change)
- B. September 2015 – consideration of date and venue

## **6. NOMINATIONS TO THE NATIONAL AND STATE REGISTERS OF HISTORIC PLACES**

### **(For Possible Action)**

- A. State Register of Historic Places
  - 1. Colcord House, County of Carson City, Carson City
- B. National Register of Historic Places
  - 1. Nevada State Prison, County of Carson City, Carson City

## **7. AGENCY REPORTS**

- A. Department of Tourism & Cultural Affairs – Claudia Vecchio, Director (**Information and Discussion**)
- B. State Historic Preservation Office – Rebecca Palmer, SHPO (**Information and Discussion**)
- C. Division of Museums and History - Peter Barton, Administrator (**Information, Discussion and Possible Action**)
  - 1. Legislative report; on bills related to or having a possible impact on, the Division: AB15, AB50, AB104, AB122, AB194, AB236, AB377, SB20, SB63, SB166, SB308, and SB506. Board may act to take an official position on one or more, or none of these bills.
  - 2. Museum Day at the Legislature, Thursday, April 9.
  - 3. Exhibit opening & reception for the late Senator William J. Raggio, Thursday, April 9, 2015, 5:00p-7:30p, Nevada State Museum, Carson City.
  - 4. Review of Division strategic priorities
  - 5. Legislative audit update
  - 6. Personnel report
- D. Public Relations report – Felicia Archer, PIO (**Information and Discussion**)
- E. Board Reports -- Museums (**For Possible Action**)
  - 1. Nevada Historical Society, Reno
    - a) Update on publication schedule and matters related to the *Quarterly*. (Included in agency report.)
    - b) Report on OSHA violation: 3/3/2015 – compact storage mechanical failure related to safety. (Included in Agency report.)
    - c) Review and possible action on a request of the Nevada Historical Society to participate in the month-long Artown Reno program, July 2015. The action would waive admission fees for program participants under certain conditions, on certain days.
    - d) Review and possible action on a proposed interlocal contract between the Board of Museums and History and the Nevada Arts Council for a collaborative exhibit on the subject of Basque arborglyphs to be produced by the Nevada Historical Society as a traveling exhibition.
  - 2. Nevada State Museum, Carson City
    - a) Consideration of payment to part-time Security Officer Kevin Floyd for insurance deductible (\$500) cost. Employee was involved in an accident with his personal vehicle when a tree fell on his vehicle as he was responding to an after-hours alarm at the Nevada State Museum at approximately 1:00a on November 29, 2014.
  - 3. Nevada State Railroad Museum – Carson City
    - a) Request to deaccession item RM-5359-G-001, a modern and inauthentic lamp/lantern labeled “Pullman Silver Palace Car Co. Recommended to transfer to the Nevada State Railroad Museum, Boulder City where it will be used as an office furnishing. This object should never have been accessioned as it is a reproduction.
  - 4. Nevada State Railroad Museum – Boulder City

5. Nevada State Railroad Museum – East Ely Depot
  - a) Report on status of interlocal contract for joint operations, ticketing and revenue sharing with the White Pine Historical Railroad Foundation.
6. Lost City Museum, Overton
  - a) Report on SPWD Project 13-S04(g) adobe maintenance.
7. Nevada State Museum, Las Vegas
  - a) Review and possible action concerning the real property located at 711 South Seventh Street, Las Vegas, donated to the museum, without prior knowledge in the Will of Jacqueline Shuffield dated September 20, 1990. State Lands provided an estimate of probable value (not a formal appraisal) of \$55,000. Board Chair visited property and documented condition with new photos; letter from DAG to LoPresti legal counsel, March 6, 2015.
  - b) Review and possible action concerning a donor-imposed restriction on a Deed of Gift for the “Greeno” collection. The restriction would preclude disposition of any materials in the collection until January 1, 2026.
  - c) Review and possible action concerning a donor-imposed restriction on a Deed of Gift for the “Wichinsky” collection. The restriction would prohibit publication, commercial or other monetization of the gifted materials, allowing for research purposes only. This is a significant collection of gaming equipment and company records.
  - d) Review and possible action concerning a donor-imposed restriction on a Deed of Gift for the “Rudiak” collection, limiting use of the collection to study and research. The collection consists of documents some containing copyright not held by the donor.

**8. NATIONAL HISTORY RELEVANCE CAMPAIGN – Peter Barton, Administrator (For Possible Action)**

- A. The State Historic Administrators (SHAM) has crafted a “Value of History” statement and has asked that the administrative arm or Board of each State’s historical society/museum review and consider officially endorsing the statement. As of late March, 32 States have done so. Next action by SHAM will be to seek endorsement from the National Governor’s Association (NGA).

**9. COLLECTIONS SUBCOMMITTEE – Bob Stoldal, Chair (For Possible Action)**

- A. Presentation of subcommittee report based on site visits in December 2014 and January 2015 and subsequent subcommittee meeting held on March 11, 2015 in Carson City. Possible action on recommendations of the report.

**10. FINANCE COMMITTEE – Bob Ostrovsky, Chair (For Possible Action)**

- A. Present most recent reports (November, December 2014 & January, February 2015) on Morgan Stanley Investments and Treasurer’s Accounts **(For Possible Action)**
- B. Recommendation to add Bahl & Gaynor Investment Counsel (in lieu of Brandes International) as the third investment fund manager per requirements of the Board Investment policy. **(For Possible Action)**
- C. Development of SFY 2016 Museum Dedicated Trust Fund budgets; establish meeting date & time for Finance Committee meeting to review budgets. **(For Possible Action)**

**11. MUSEUM STORE REPORT – Pete Dubé, Chair (For Possible Action)**

- A. Report on possible RFP to replace existing point-of-sale (POS) systems, Division-wide, as recommended by independent auditor in his letter to the Board dated October 27, 2014, item number 4.

**12. CONSIDERATION FOR A BOARD PLANNING MEETING OUTSIDE THE QUARTERLY MEETING (For Possible Action)**

- B. Update on possible meeting in 2015.

**13. NEVADA CULTURAL AFFAIRS FOUNDATION – Bob Ostrovsky, Chair (Information and Discussion)**

**14. PRIVATE FUNDS BUDGETS ADJUSTMENTS (CURRENT YEAR) (For Possible Action)**

- A. Changes approved by the Division Administrator (informational only)
1. Change to increase authority in Budget Account 5033, RGL 4251, "Gifts and Donations" by \$500 to a revised authority of \$500. This reflects an unrestricted donation from Steve Kaplan to the Division in December 2014. This amount is to be offset in category 35, "Administration" by the amount of the increase, \$500.
  2. Change to increase expenditure authority in Budget Account 5036, category 47, "Docent Expenditures" by \$1,255 to an adjusted authority of \$2,310. This is necessary to cover insurance costs for new and increased docent activity. Revenue to be realized from category 86, "Reserve" which is decreased by the amount of the adjusted authority, \$1,255.
- B. Changes requested from the Board over \$5,000.
1. Request to increase authority in Budget Account 5036, RGL 3578 "Federal BLM Cooperative Agreement" by \$93,941 to an adjusted authority of \$178,526. These are additional BLM funds provided for services, not anticipated at the start of the fiscal year. These are offset in category 20, "Federal BLM Grant" which is adjusted to an authority of \$178,526.
  2. Request to increase authority in Budget Account 5036 in four RGL's:
    - RGL 3801 "Facility Charges" increased by \$400 to an adjusted authority of \$1,000
    - RGL 3871 Anthropology Fees increased by \$10,921 to an adjusted authority of \$35,000
    - RGL 3872 "Coin Press Revenue" increased by \$22,605 to an adjusted authority of \$95,000
    - RGL 4251 "Gifts and Donations" increased by \$1,789 to an adjusted authority of \$5,000

These increases reflect additional activity in various program areas at the Nevada State Museum. To be offset by an increase in category 86 "Reserve" of \$35,715 to an adjusted authority of \$77,398.
  3. Request to increase expenditure authority in Budget Account 5036, category 45 "History" by \$17,000 to an adjusted authority of \$19,540. This is necessary to pay for a portion on unanticipated costs to move collections from sub-standard conditions at the facility known as "NDOT." Offset by a reduction to category 86 "Reserve" by a like amount, \$17,000.

**C. Restricted Funds/Donations Received:**

1. Discussion and action on request to accept restricted funds in the amount of \$2,000 from Louise Inman for the Nevada State Museum's Inman Fund (2/4/2015). These funds will be held in the State Treasurer's Office under B/A 5036, Category 55, GL 3621.
2. Discussion and action on request to accept restricted funds in the amount of \$2,000 from Louise Inman for the Nevada State Museum's Inman Fund (2/11/2015). These funds will be held in the State Treasurer's Office under B/A 5036, Category 55, GL 3621.
3. Discussion and action on request to accept restricted funds in the amount of \$10,000 from Louise Inman for the Nevada State Museum's Inman Fund (1/21/2015). These funds will be held in the State Treasurer's Office under B/A 5036, Category 55, GL 3621.
4. Discussion and action on request to accept restricted funds in the amount of \$2,500 from Louise Inman for the Nevada State Museum's A/V Improvement Fund (12/2/2014). These funds will be held in the State Treasurer's Office under B/A 5036, Category 55, GL 3621.
5. Discussion and action on request to accept restricted funds in the amount of \$3,000 from Joan Lapan to establish a Children's Programming Fund at the Nevada State Museum, Las Vegas. These funds will be held in the State Treasurer's Office under B/A 5039, Category 55, GL 3906.
6. Discussion and action on request to accept restricted funds in the amount of \$3,000 from Robert "Bob" Stoldal for the Nevada State Museum, Las Vegas, Collection Development Fund. These funds will be held in the State Treasurer's Office under B/A 5039, Category 55, GL 3902.
7. Discussion and action on request to accept restricted funds in the amount of \$5,500 from the Lee Mortensen Trust for the Nevada Historical Society, Mortensen Collection Fund. These funds will be held in the State Treasurer's Office and expended out of B/A 5035, Category 55, GL 3514.

**15. PUBLIC COMMENT AND DISCUSSION**

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**16. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS**

**17. FUTURE AGENDA ITEMS**

**18. ADJOURNMENT**

## **AGENDA POSTING LOCATIONS**

<http://museums.nevadaculture.org>

**NEVADA DIVISION OF MUSEUMS & HISTORY, 401 N. Carson Street, Carson City, Nevada**

**STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart Street, Carson City**

**EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada**

**NEVADA HISTORICAL SOCIETY, 1650 North Virginia Street, Reno, Nevada**

**NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada**

**LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada**

**NEVADA STATE MUSEUM, 600 North Carson Street, Carson City, Nevada**

**NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson Street, Carson City, Nevada**

**NEVADA STATE RAILROAD MUSEUM, 600 Yucca Street, Boulder City, Nevada**

The public may acquire this agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-0630 or via email to [drabe@nevadaculture.org](mailto:drabe@nevadaculture.org). Supporting documents are available from the Nevada Division of Museums and History at 401 N. Carson Street, Carson City, Nevada 89701.

\*\* We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 0630 at least two days in advance of the meeting.