The **Nevada State Museum** in Carson City offers a distinctive location for your special event. Museum facilities available for use five days a week, Tuesday through Saturday, except Thanksgiving, Christmas, and New Year's Day.

Contact:
Charmain Phillips, Facility Use Coordinator
Nevada State Museum
600 N. Carson Street
Carson City, NV 89701-4004
Telephone: 775.687.4810, ext. 244
Fax: 775.687.4168
Email: charmain@nevadaculture.org

→ Facility Use Agreement
→ Facility Use Checklist

FACILITIES

1. **Auditorium $50.00 per hour**

- Available 8:00 a.m. to 10:00 p.m., Tuesday through Saturday
- Maximum capacity: 47 people
- Maximum 40 folding chairs or 6 eight-foot tables
- Food and beverages restricted to the Auditorium

2. South Gallery $50.00 per hour

- Available Tuesday 8:00 a.m. to 10:00 p.m. and Wednesday through Saturday 4:30 p.m. to 10:00 p

- Maximum capacity: 120 people
- Maximum 90 folding chairs or 14 eight-foot tables
- Food and beverages restricted and subject to approval

3. Loftin Hall $50.00 per hour

- Available 8:00 a.m. to 10:00 p.m., Tuesday through Saturday
- Maximum capacity: 100 people
- Tables, chairs, and equipment restricted to designated areas
- Food and beverages not allowed in museum
- Restrooms available at the north end of the Dema Guinn Concourse
- The museum or facility users cannot control use of the park by citizens not affiliated with the event

4. Dema Guinn Concourse $100.00 per hour

- Available Tuesday 8:00 a.m. to 10:00 p.m. and Wednesday through Saturday 4:30 p.m. to 10:00 p
- Maximum capacity: 113 people
- Food and beverages restricted to the concourse

5. Dema Guinn Concourse and Auditorium $150.00 per hour

- See specifications for individual areas

6. Dema Guinn Concourse and South Gallery $150.00 per hour

- See specifications for individual areas

7. Dema Guinn Concourse and Main Building $200.00 per hour

- See specifications for individual areas

8. Dema Guinn Concourse and North Building $150.00 per hour

- See specifications for individual areas

9. Dema Guinn Concourse and Loftin Park $150.00 per hour

- See specifications for individual areas

10. Mus$250.00 per hour

- Available Tuesday 8:00 a.m. to 10:00 p.m. and Wednesday through Saturday 4:30 p.m. to 10.00 p
- Maximum capacity: 250 people; must not exceed capacities for individual areas
- Includes use of the concourse, main building, north building, and Loftin Park
- Tables, chairs, and equipment restricted to designated areas
- Food and beverages restricted to the concourse, auditorium, and Loftin Park

ADDITIONAL FEES

1. Secu$35.00 per hour

- Required for evening use, 4:30 p.m. to 10:00 p.m.
- May apply to daytime use depending on facility and size and nature of event

2. Refu$200.00 Deposit

Additional Information

1. Regular admission fees not charged in addition to use fees
2. Length of time includes set up, the event, and take down
3. Times are rounded to the nearest one half hour
4. Payment due within thirty days of invoice